

**TITLE AND SUBTITLE, IF ANY**

MARBELLA INTERNATIONAL UNIVERSITY CENTRE

BACHELOR IN .....

**Student name and surname**

**Student number**

The month and the year of submission

**ACKNOWLEDGEMENTS**

It is not necessary to acknowledge members of staff unless you wish to do so. However, assistance from individuals and organisations outside the university should be acknowledged.

ABSTRACT

A summary of the project, of no more than two hundred words, is required. This should briefly state the main aims, findings and conclusions.

**LIST OF CONTENTS**

This should list in sequence, with page numbers, all sections of the project from Objectives to Appendices. If you are in any doubt as to how to do this look at the Contents page in any textbook. Word can generate a Contents page for you.

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**LIST OF TABLES AND FIGURES**

The lists of tables and figures (diagrams, graphs, illustrations) should follow the list of contents and each have their own numbering sequence.

# 1.- INTRODUCTION

A brief introduction to your project which sets out the rationale for the research and sets out the major aims and objectives of the work.

## 1.1.- SECOND LEVEL HEADINGS, IF ANY (TIMES NEW ROMAN, SIZE 14, BOLD, NUMERING LIST)

### 1.1.1.- THIRD LEVEL HEADINGS (TIMES NEW ROMAN, SIZE 12, BOLD, NUMERING LIST)

# 2.- THEORETICAL FRAMEWORK

After you have identified your problem statement and research question(s), it is important to determine what theories and ideas exist in relation to your chosen subject. By presenting this information, you ‘frame’ your research and show that you are knowledgeable about the key concepts, theories, and models that relate to your topic.

The definitions and models you select also give your research direction, as you will continue to build on these choices in different stages of your project. The theoretical framework also provides scientific justification for your investigation: it shows that your research is not just coming “out of the blue,” but that it is both grounded in and based on scientific theory.

# 3.- LITERATURE REVIEW

The literature review is to demonstrate the knowledge of other studies in your discipline. It should relates the existing studies to your research and it also allows you to show the readers what is new about your research (For instance, you may address identified gaps in knowledge in the literature or whether your research adds new knowledge to existing knowledge).

# 4.- METHODOLOGY

A full description of your research design, as well as the specific methods and procedures you are going to use in your research project are included here. You should also explain and discuss the limitations of your research and its methods used in terms of the reliability and applicability of the results.

# 5.- FINDINGS

Presentation and analysis of the salient information which has been gathered in order to test the hypothesis. This section will vary considerably in both length and content depending on the nature of the topic. It may include models or systems constructed by the author as a result of the investigation.

Significant features of the results must be clearly indicated. Raw data, if appropriate, should be presented in Appendices.

# 6.- DISCUSSION

The discussion chapter presents the interpretation of your results and relates these to the objectives, questions and hypothesis that you set out in the introductory chapter.

# 7.- CONCLUSION

The concluding chapter summarises the main findings of the work and explains how the thesis has answered the research questions, or met the objectives set out in the introduction.

# REFERENCES (NO SECTION HEADING NUMBER)

List all the references which appear in the text in alphabetical order by the authors’ surnames using Harvard Referencing.

**Where and how do I find the guideline for referencing?**

Guideline are available here: [https://miuc.neolms.eu/group\_resources/folder/11830?folder=348069 - resource\_405817](https://miuc.neolms.eu/group_resources/folder/11830?folder=348069#resource_405817)

# APPENDICES (NO SECTION HEADING NUMBER)

These are to be used sparingly. Separate appendices are to be used for different sets of detailed information that would not be appropriate to include in the main text of the dissertation